



Board of Directors Job Description

Position Title: Director

Overview: Directors support the work of ISR II and provide mission-based leadership and strategic governance.

Roles and Responsibilities:

- Know the organization's mission, policies, programs, and needs
- Follow the organization's bylaws, policies, and board resolutions
- Faithfully read and understand the organization's financial statements
- Serve as an active advocate and ambassador for ISR II and fully engage in identifying and securing the financial resources and partnerships necessary for ISR II to advance the mission and visions,
- Leverage connections, networks, and resources to develop collective action to fully achieve the strategic goals of the organization
- Prepare for, attend, and conscientiously participate in board meetings and the annual meeting
- Follow the organization's bylaws, policies, and board resolutions
- Sign an annual conflict-of-interest disclosure and update it during the year, if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- Maintain confidentiality about all internal matters of ISR II
- Other initiatives as assigned

Expectations of the Board:

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for

- determining the missions, purposes and strategic directions of ISR II
- selecting and evaluating the performance of the Board of Directors and management
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- monitoring and supporting programs and services
- enhancing the public image of ISR II

Qualifications

- Extensive professional experience with leadership accomplishments in digital health interventions
- Demonstrated leadership commitment and involvement with ISR II.
- Leader in the digital health interventions communities.

- Commitment to participating in meetings, primarily held virtually with an in-person meeting held at the annual conference
- Positive leadership attributes including emotional intelligence; the ability to work collaboratively; proactive and forward-thinking leadership; and the ability to engage in appropriate debate and discussion when needed.
- Visionary and strategic thinker. Demonstrated ability in overseeing new and innovative programs within the candidate's sphere of influence. Examples include but are not limited to implementing and incorporating strategy, leadership, future focus, risk-taking, and an entrepreneurial spirit.

Term of Office:

- 2 years

Method of Appointment:

- Elected by the membership

Accountability:

- Reports to the Membership

Time Commitment:

- 1 hour a week